



Advanced Standing Application

Wentworth Institute (WIN) policy allows for the granting of advanced standing for previous post-secondary study (normally completed within the last ten years), relevant professional experience or demonstrable expertise (documentation to be attached). If you wish to apply for advanced standing towards your course, you should complete, scan and return the Advanced Standing Application form via email: wendy@win.edu.au. It is important to apply for advanced standing as early as possible in your studies, as the amount of advanced standing you are granted may affect which units you need to enrol in.

1. Personal details


Student ID Number	Family name	First given name	Other given name
Phone number	Email	New student <input type="checkbox"/>	Continuing student <input type="checkbox"/>

2. Course information

WIN course name	
Major areas of study	

3. Previous formal learning

Name of educational organisation	Country	Course code	Course name

 Please note: An application for advanced standing for previous studies will NOT be considered unless official copies of your Academic Transcript and detailed unit outlines are provided.

4. Previous informal learning

Consideration may be given for industry experience, professional development, studio performance or artistic expertise when supporting documentation is submitted.

See the Registrar for more information on supporting documents.

Is your application made on this basis? Yes ☐ No ☐



5. List the WIN units for which you are seeking advanced standing

Refer to the Wentworth Institute for unit information

WIN unit code	WIN unit name	Previous institution		Year completed
		Unit code	Unit name	

6. Declaration

I declare the information submitted is correct and complete. I understand that WIN reserves the right to vary or reverse any decision made on the basis of incorrect or incomplete information.

Applicant's signature	Date

Please note: if you submit this application for advanced standing from a WIN email account you are not required to sign this form.

Checklist. Have you:

- ☐ attached your Academic Transcript?
- ☐ attached your unit/subject outlines?
- ☐ attached informal learning documentation?
- ☐ signed and dated declaration

WIN is requesting this information from you so that we can process your application. We may also use this information for auditing and reporting purposes. WIN will not disclose your personal information to anybody unless we are required to do so by law — for example if the information is needed in an emergency or for law enforcement purposes. Providing us with the requested information is not required by law. However if you choose not to provide us with the requested information, WIN cannot process your application. You may request access to your information at any time. To access or update your personal information, or for more information on our privacy obligations, ask to speak to the Registrar.